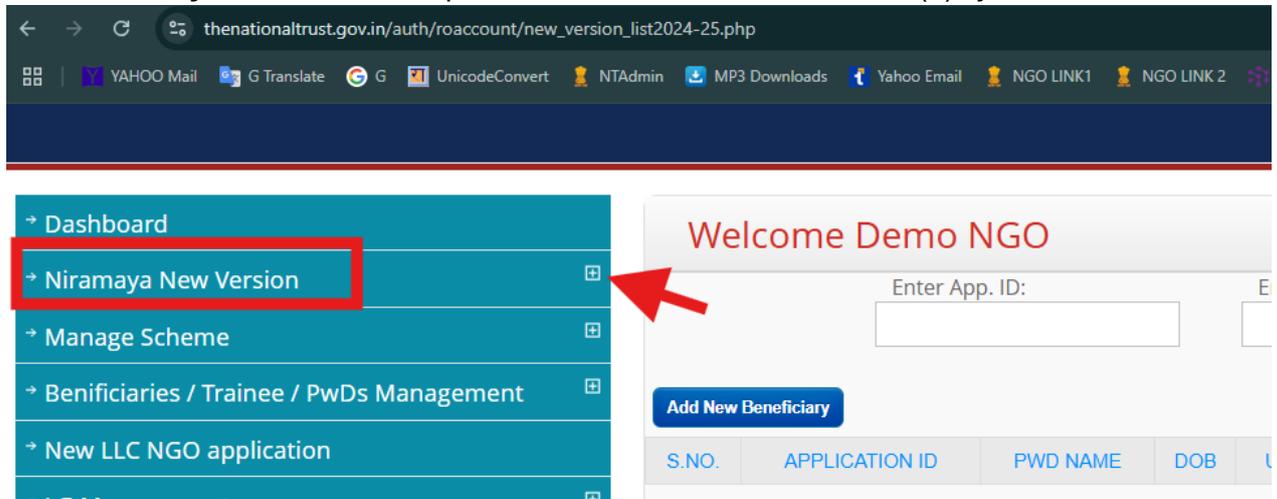


Niramaya New Version

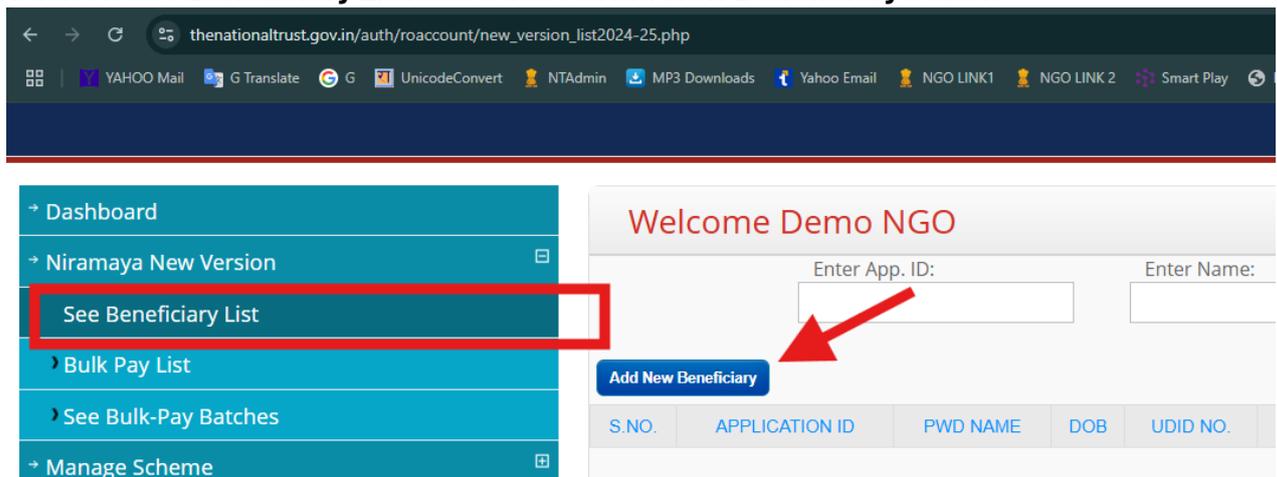
How to Add Beneficiaries in the Dashboard for Niramaya New Enrolment.

Step:1 Login NGO's Dashboard

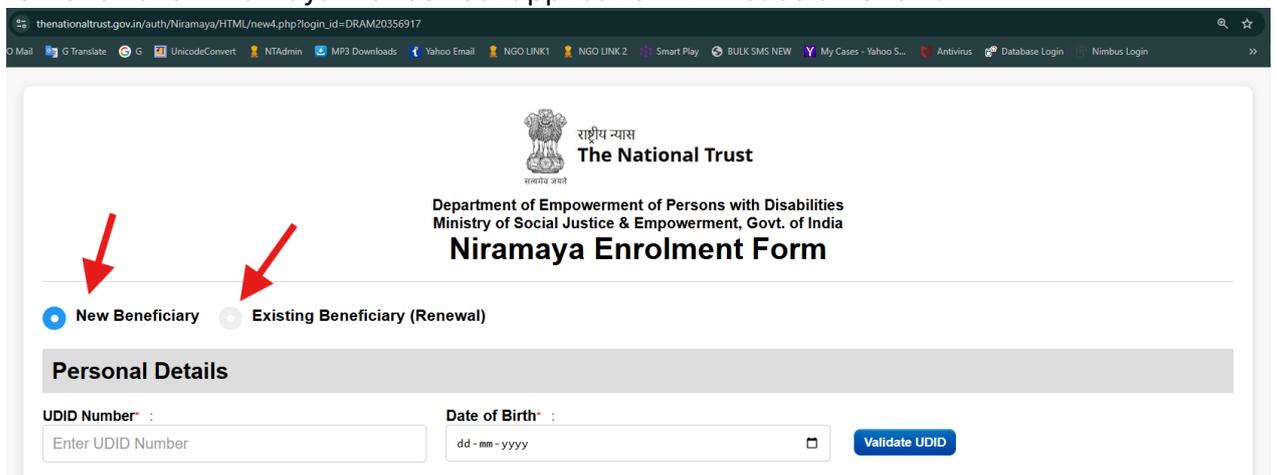
Step:2 Find 'Niramaya New Version' option in the left menu and click on (+) symbol



Step:3 Click on See Beneficiary List and Click on Add New Beneficiary button



Step:4 Click on New Beneficiary for fresh application or click on Existing Beneficiary (Renewal) for renewal of Niramaya. Put correct application ID in case of renewal



Step:5 Enter correct **UDID Number** and **Date of Birth** and **Validate** the UDID. After validate, All the details of Beneficiary will be fetched from UDID and filled automatically.

New Beneficiary Existing Beneficiary (Renewal)

Personal Details

UDID Number* : DL12345678912345

Date of Birth* : 01-01-2000

Validate UDID

Step:6 Fill all required details in the form and **Submit**

Bank Details

Bank* : Choose your bank name

Account Number* : 1234567812234

IFSC* : ABCD0001000

Mobile No. linked with Bank* : 9777777777

Verify

MY BANK IS NOT LISTED HERE

Upload (Passbook/Cheque)* :

Choose File RTGS_N...orm (1).pdf

(PDF, jpeg, jpg and png image with size 3 KB to 30 KB allowed)

Fee Detail

Select Payment Category : Non-BPL

Fee Amount : 500

Get e-Card on WhatsApp 9777777777

Submit

Step:7 Choose **Pay Later**, If you want to submit applications in BULK Or you can proceed for payment by clicking on **Proceed to Pay** for single application submission.

thenationaltrust.gov.in/auth/Niramaya/HTML/success.php?appl...

Your Niramaya application has been submitted successfully.
Now, proceed for Payment!

Your Application ID: 1111111111

Proceed to Pay Pay Later

Step:8 Click on **See Beneficiary List**. After submission of the application, you can find the Beneficiary details

Dashboard

Niramaya New Version

See Beneficiary List

Bulk Pay List

See Bulk-Pay Batches

Manage Scheme

Beneficiaries / Trainee / PwDs Management

New LLC NGO application

LG Management

Print Niramaya E-card

Welcome Demo NGO

Niramaya Instruction Manual Download Change Password Logout

Enter App. ID: Enter Name: Enter UIDID: Financial Year: 2025-26 Search

Add New Beneficiary

S.NO.	APPLICATION ID	PWD NAME	DOB	UIDID NO.	FINANCIAL YEAR	APPLICATION STATUS	PAYMENT STATUS	BULK PAY	ACTION
1	1111111111111111	Test Name 1	2010-02-23	DL123456789123456	01-04-2025	submitted		Add to Bulk List	
2	2222222222222222	Test Name 2	2010-02-23	DL123456789000000	01-04-2025	submitted		Add to Bulk List	

Step:9 To see Beneficiaries list enrolled by the NGO in FY 2024-25, choose **Financial Year – 2024-25**. If you want to see Beneficiaries list of FY 2025-26, choose **Financial Year – 2025-26**.

Dashboard

Niramaya New Version

See Beneficiary List

Bulk Pay List

See Bulk-Pay Batches

Manage Scheme

Beneficiaries / Trainee / PwDs Management

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LG Management

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Enter App. ID: Enter Name: Enter UIDID: Financial Year: 2025-26 Search

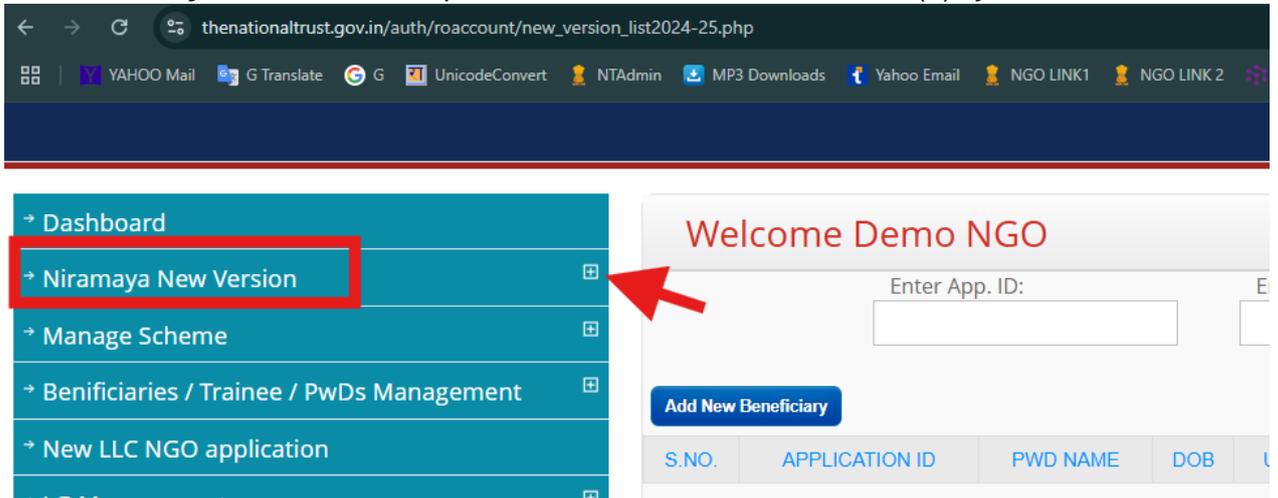
Add New Beneficiary

S.NO.	APPLICATION ID	PWD NAME	DOB	UIDID NO.	FINANCIAL YEAR	APPLICATION STATUS	PAYMENT STATUS	BULK PAY	ACTION
1	1111111111111111	Test Name 1	2010-02-23	DL123456789123456	01-04-2025	submitted		Add to Bulk List	
2	2222222222222222	Test Name 2	2010-02-23	DL123456789000000	01-04-2025	submitted		Add to Bulk List	

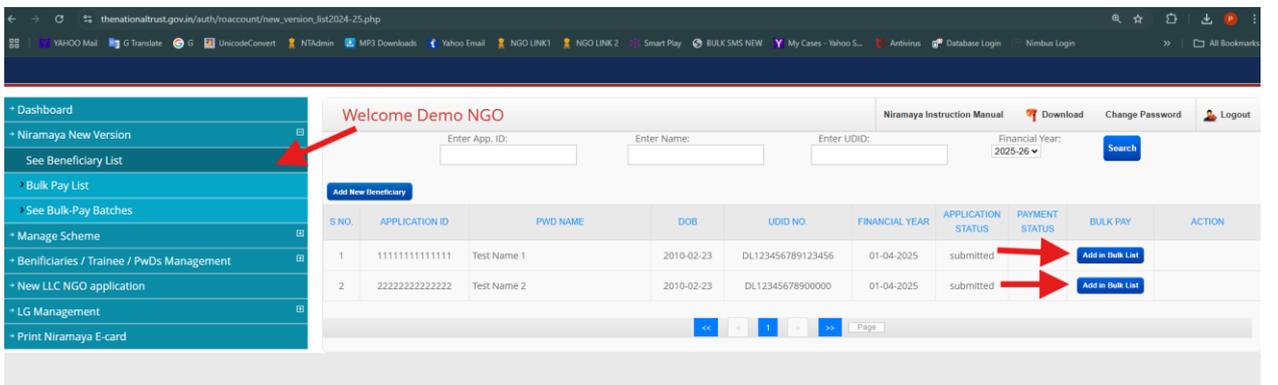
How to Add Beneficiaries in the BULK LIST

Step:1 Login NGO's Dashboard

Step:2 Find 'Niramaya New Version' option in the left menu and click on (+) symbol



Step:3 Click on **See Beneficiary List** and click on **Add in Bulk List** button. You can add upto 50 beneficiaries in the bulk list.



Step:4 Click on **Bulk Pay List** to see the Beneficiaries. Now, click on **Create Batch** after adding all beneficiaries for further submission.

